

WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
OCTOBER 20, 2014

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Joanne Mitchell, Francie Keating, Mark Salemi, Ron Pascrell, Tanya DaSilva, Dina Bargiel, Bob Kassai, Tom Bolen

Members Absent – Maria Flynn

Also Present - Dr. Pillari, Tom DiFluri, Jeff Merlino

215-91 -APPROVAL OF MINUTES

Motion by BOLEN Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the August 27, 2014 Special Meeting, the September 15, 2014 regular meeting and the September 15, 2014 Special Joint Meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the September 15, 2014 regular meeting.

Roll Call: 8 YES

215-92-APPROVAL OF REGISTER REPORT

Motion by BOLEN Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the September 2014 Register Report.

Roll Call: 8 YES

ANTI-BULLYING PRESENTATION

Mrs. McGlame and the Anti-Bullying Alliance conducted an anti-bullying presentation. The students spoke briefly as to why they joined the Alliance and conducted an anti-bullying activity with the Board. It was followed by a short video which showed some of the groups many activities.

PUBLIC HEARING –(AGENDA ITEMS ONLY)

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

No one wished to be heard.

SUPERINTENDENT’S REPORT

Dr. Pillari praised the Anti-Bullying Alliance and Mrs. McGlame for all their efforts. She also congratulated the WPEA Pride Committee and HSA’s on the successful 5K Walk they sponsored. Over \$4,000 was raised. Dr. Pillari informed the Board that Committee’s had met the week prior and that committee heads will report. She also provided the Board with a list of upcoming events in the schools.

BOARD ATTORNEY’S REPORT

Nothing to report at this time

NEW BUSINESS

PERSONNEL: Dr. Salemi reported on matters of personnel:

215-93 - STAFF STIPENDS

Motion by SALEMI, Seconded by MITCHELL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2014-2015 school year in accordance with current WPEA contract, as listed:

Roll Call: 8 YES

ACTIVITY	SCHOOL	STAFF MEMBER	AMOUNT
Memorial School Yearbook	Memorial	Lori McCluskey	\$350.00
BSI Coordinator	Districtwide	Lisa Barretto/Susan DiFluri (to be split between both)	\$3,000.00

215-94 -APPROVAL OF PEER TUTORING/ESL TUTORING-REVISED

Motion by SALEMI, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of the following staff members for stipend positions, to be paid by NCLB Grant:

Roll Call: 8 YES

Laura Masefield/Tammy Cantor (hours to be split between both)	ESL Tutoring at Memorial School	\$33/hr.
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215-95 -APPROVAL OF HIRE – SUBSTITUTE CUSTODIAN

Motion by SALEMI Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Kenneth Meeker, Jr. as a substitute custodian, effective October 21, 2014-June 30, 2015, on an as needed basis, at a rate of \$18/hr., no benefits. (Employee has one year to obtain black seal license)

Roll Call: 8 YES

215-96 -APPOINTMENT OF NEW HIRE

Motion by SALEMI, Seconded by DASILVA.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Megan Briigliadoro, as a PT Basic Skills teacher at BG, at a rate of \$30.69/hr., not to exceed 27.5 hrs. per week, no benefits, effective October 21, 2014-June 30, 2015.

Roll Call: 8 YES

EDUCATION: Mrs. Bargiel reported on the Education committee meeting of 10/13/14:

215-97 - PCESC OCCUPATIONAL/PHYSICAL THERAPY CONTRACT

Motion by BARGIEL Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify occupational and physical therapy contract with Passaic County Educational Services Commission for the 2014-2015 school year:

Occupational Therapy – 5 days per week \$104,124

Physical Therapy - 4 days per week \$ 76,127

Roll Call: 8 YES

215-98 - WORKSHOP/TRAVEL REIMBURSEMENT

Motion by BARGIEL Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2014-2015 school year:

Roll Call: 8 YES

Name	Activity	Date	Fee	Travel	Meals	Lodging
Donna Murray Rosemary Ficcarra Allison Colucci	Close Reading & Smart Analytical Writing Workshop	12/9/14	\$239/each	\$7.44	NA	NA
Theresa Avella	Woodcock-Johnson Tests of Achievement	11/21/14	\$235	\$12.40	NA	NA
Pat Posthumus	2015 Conference for Pre-K Teachers	2/23//15 2/24/15	\$388	\$113.98	NA	NA

215-99 - APPROVAL OF FIVE YEAR CURRICULUM REVISION PLAN

Motion by BARGIEL Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Woodland Park School District's Five Year Revision Plan for Curriculum Guides, as attached.

Roll Call: 8 YES

215-100 -REVISED MISSION STATEMENT ADOPTION

Motion by BARGIEL Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to adopt the District's Mission Statement, as attached.

Roll Call: 8 yes

215-101 - 2014-2015 DISTRICT GOALS ACTION PLAN

Motion by BARGIEL Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2014-2015 District Action Plan, as attached.

Roll Call: 8 YES

215-102 - HIB DECISION

Motion by BARGIEL Seconded by DASILVA

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #2015-01, for the reasons set forth in the Superintendent's decision to the student's parents.

Roll Call: 8 YES

FINANCE: Mrs. Mitchell reported on the Finance committee meeting of 9/29/14:

215-103 - SECRETARY/TREASURER REPORTS

Motion by MITCHELL Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of August 2014 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of August 31, 2014 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call: 8 YES

215-104 - APPROVAL OF BILL LIST

Motion by MITCHELL , Seconded by KEATING .

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$555,591.10

<u>Bill List No.</u>	<u>Amount</u>
#68	\$514,523.76
L2	\$ 41,067.34

Roll Call: 8 YES

215-105 - TRANSFERS

Motion by MITCHELL Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the month of August 2014.

Roll Call: 8 YES

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-100-566-00	Tuition Priv Sch Disab	\$372,919.00	(\$1,900.00)	\$371,019.00
11-214-100-610-10	Autistic General Supplies	\$ 3,000.00	\$ 1,700.00	\$ 4,700.00
11-214-100-610-20	Autism General Supplies	\$ 4,010.00	\$ 200.00	\$ 4,210.00

215-106 -PCESC – 2014-2015 TRANSPORTATION CONTRACT

Motion by MITCHELL Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with PSESC for the following 2014-2015 bus routes, as listed:

Roll Call: 8 YES

<u>Route#</u>	<u>School (s)</u>	<u>Contractor</u>	<u># of Students</u>	<u>Estimated Cost per Route (+ surcharge)</u>	<u>Starting Date</u>
MSBGS	Mem Sch/Bea Gilmore	American Star	25	11,020.00+440.80	9/9/14-10/31/14

215-107 - 2015-2016 BUDGET CALENDAR

Motion by MITCHELL Seconded by KEATING

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2015-2016 Budget Calendar as follows:

Roll Call: 8 YES

October 10, 2014	Superintendent, Business Administrator begin 2015-2016 budget process
November 30, 2014	Superintendent finalizes staffing needs and major textbook purchases with principals
January 9, 2015	All administrators submit their school supply budget to Superintendent and Business Administrator for review
January 15, 2015	Business Administrator merges all subsidiary budgets into one budget document and submits draft to Superintendent

January 29, 2015	Budget finalized for Budget Committee
February 9, 2015	Budget Committee finalizes budget for submission to full Board pending receipt of State Aid figure
March 20, 2015	Budget submitted to Executive County Superintendent (Tentative)
May 4, 2015	Budget Hearing (Tentative)

215-108 - SUBSTITUTE REGISTRY AGREEMENT

Motion by MITCHELL Seconded by KEATING

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Substitute Registry Agreement with PCESC, for the 2014-2015 school year, at a cost of \$9,981.00.

Roll Call: 8 YES

215-109 -AWARD OF CONTRACT – ELECTRICITY SUPPLY

Motion by MITCHELL, Seconded by KEATING

WHEREAS, the NJ Department of Community Affairs, Division of Local Government Services, permits public schools to purchase energy supplies through online bidding/reverse auction programs approved by the Division.

WHEREAS, PremiereEnergyAuction.com is an approved program.

WHEREAS, an online reverse auction conducted by PremiereEnergyAuction.com was held on October 20, 2014, to provide electricity supply for a one year term to three schools and the administration building, owned and operated by the Woodland Park Board of Education.

WHEREAS, the following bids were received:

Bidder	Amount
Direct Energy	\$0.100830 per kWh
Hudson Energy	\$0.102934 per kWh
Liberty Power Corp	\$0.108890 per kWh
Champion Energy	\$0.109300 per kWh
Plymouth Rock Energy	\$0.112800 per kWh
Public Power	\$0.117600 per kWh
Constellation Energy	\$0.130290 per kWh

THEREFORE, BE IT RESOLVED, the Woodland Park Board of Education awards contract to, Direct Energy, the lowest responsible bidder.

Roll Call: 8 YES

BUILDINGS & GROUNDS: Mrs. Keating reported on the Buildings & Grounds committee meeting of 8/27/14:

215-110 - DONATION OF XYLOPHONE

Motion by KEATING Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the donation of a xylophone, from Mr. & Mrs. DePascale, to the Memorial School music program.

Roll Call: 8 YES

215-111 - DISPOSAL OF OLD COMPUTERS

Motion by KEATING Seconded by MICHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve disposal of 61 non-usable computers and monitors, all approximately 9-10 years old. Hard drive has been destroyed on all computers.

(See attached)

Roll Call: 8 YES

215-112 - 2014-2015 COMPREHENSIVE MAINTENANCE PLAN

Motion by KEATING Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION to approve the 2014-2015 Comprehensive Maintenance Plan.

Roll Call:8 YES

215-6A- DONATION OF MUSICAL ORGAN

Motion by KEATING Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the donation of a musical organ, from the DeCesare family, to the Memorial School music program.

Roll Call: 8 YES

POLICY: Mrs. DaSilva reported on the Policy committee meeting of 10/13/14:

215-113 -APPROVAL OF POLICY & REGULATION REVISIONS

Motion by DASILVA Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the revisions of the following existing policies and regulations:

Roll Call: 7 YES, 1 NO-MITCHELL

POLICY/REGULATION #	POLICY/REGULATION NAME	MANDATED/RECOMMENDED
5310	Health Services	Mandated
5530	Substance Abuse	Mandated
5600	Student Discipline/Code of Conduct	Mandated
5881	Charge Lunch Policy	Suggested
8505	Wellness Policy/Nutrient Standards for Meals and Other Foods	Mandated

215-114 - APPROVAL TO ABOLISH POLICY

Motion by DASILVA Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to abolish the following existing policies:

Roll Call: 8 YES

POLICY/REGULATION #	POLICY/REGULATION NAME	MANDATED/RECOMMENDED
1522	School-level Planning	NA

215-115 -APPROVAL OF NEW POLICIES AND REGULATIONS-FIRST READING

Motion by DASILVA Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the first reading of the following new policies and regulations:

Roll Call: 8 YES

POLICY/REGULATION #	POLICY/REGULATION NAME	MANDATED/RECOMMENDED
5339	Screening for Dyslexia	Mandated
5756	Transgender Students	Suggested
5305	Health Services Personnel	Recommended
5306	Health Services to Non Public Schools	Mandated
R5306	Health Services to Non Public Schools	Mandated
5308	Student Health Records	Mandated
R5308	Student Health Records	Mandated
R5310	Health Services	Mandated

R5530	Substance Abuse	Mandated
R5561	Use of Physical Restraint	Recommended
R5600	Student Discipline/Code of Conduct	Mandated

OLD BUSINESS

PUBLIC HEARING

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No one wished to be heard.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) *The Board does/does not expect to take action after Executive Session.*

Motion to go into Executive Session at 8:10 pm by BOLEN, seconded by PASCRELL
 Voice Vote: 8 YES

Motion to return to Regular Session at 8:45 pm by PASCRELL seconded by KASSAI
 Voice Vote:

ADJOURNMENT

Motion to adjourn at 8:45 p.m. by PASCRELL, Seconded by KASSAI

Voice Vote: 8 YES

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION MINUTES
OCTOBER 20, 2014

ITEMS DISCUSSED:

- Superintendent discussed HIB case #2015-02
- Mr. Merlino discussed WPEA grievance